

Minutes of the 51st (2011) Annual Delegate Meeting of Canoeing Ireland  
Saturday, October 20, 2012 at 11:00 am  
Clarion Hotel, Liffey Valley, Lucan

1.00 President's Opening Address

The 51st Annual Delegate Meeting of Canoeing Ireland was opened by the Canoeing Ireland President, Pat MacAlinney, who chaired the Meeting. He welcomed those present to the Meeting and thanked Delegates and Board Members for taking the time to travel to the Meeting.

2.00 Apologies and Correspondence

The Canoeing Ireland President, Pat MacAlinney, informed the Meeting that the following apologies were received; Adrian Durrant, Brendan Barry, Conor O'Gearan, Donal Dowd, Mark Clinton, Yvonne Glynn.

3.00 Adoption of the Agenda for the 51st Annual Delegate Meeting

Pat MacAlinney presented the Agenda for the Meeting which had been previously circulated to Delegates. He also presented the Standing Orders for the Meeting. The Agenda and Standing Orders were proposed, seconded, and adopted by the Meeting.

The following was the Agenda adopted by the Meeting –

1. President's Opening Address
2. Apologies and Correspondence
3. Adoption of the Agenda for the 51<sup>st</sup> Annual Delegate Meeting
4. Adoption of Standing Orders for the 51<sup>st</sup> Annual General Meeting
5. Confirmation of the Quorum for the 51<sup>st</sup> Annual General Meeting
6. Minutes of the 50th (2010) Annual General Meeting
7. Presentation and Adoption of the Executive's Report & Review
8. Presentation and Adoption of the Draft Audited Accounts for 2011
9. Motions Received
10. Nominations Received for Election to the Canoeing Ireland Executive Committee
11. Nominations Received for Election of Clubs Representative to Board
12. Ratification of the Technical Committees' Officers
13. Appointment of Auditor and Solicitor
14. AOB
15. President's Closing Address & Close of Meeting

#### 4.00 Adoption of Standing Orders for the 51st Annual General Meeting

The following are the Standing Orders adopted by the Meeting –

- 4.01.00 No business will be transacted at an annual delegate meeting other than that specified on the agenda of that annual delegate meeting.
- 4.02.00 Matters which the Canoeing Ireland Board of Management consider to be urgent and which arose too late for inclusion on the agenda of an annual delegate meeting may be brought before an annual delegate meeting with the consent of the majority of the delegates present and eligible to vote at that annual delegate meeting.
- 4.03.00 No motion of which notice appears on the agenda of an annual delegate meeting will proceed in the absence of least one of the members who proposed the motion and a delegate of the club which seconded the same motion. Motions proposed by the Canoeing Ireland Board of Management will not require a seconder.
- 4.04.00 No motion which has been duly proposed, seconded and circulated in accordance with the Canoeing Ireland Articles may be amended other than by procedures specified in the Canoeing Ireland Articles or in these Standing Orders.
- 4.05.00 Motions duly proposed, seconded and circulated in accordance with the Canoeing Ireland Articles will be liable for amendment at an annual delegate meeting as follows:
  - 4.05.01 An amendment cannot be a direct negative of a motion. It must be relevant and within the scope of the motion being considered.
  - 4.05.02 No member will move more than two amendments upon any motion.
  - 4.05.03 All amendments must be dealt with separately. When an amendment is proposed and seconded, discussion must be confined to that amendment and a vote taken. If carried, the original motion is then put to the meeting in its amended form, when it is then open for discussion and possible further amendment. If lost, the original motion stands and discussion proceeds.
  - 4.05.04 If an amendment to an amendment is moved, the amendment proposed to be altered stands for the time being only in the position of an original motion. Other amendments to the amendments may be moved in succession. The maximum number of amendments permitted to the amendment to a motion is six. On the sixth amendment to an amendment being reached, or should the meeting have no further amendments which it wishes to put to an amendment, the amendments will be put to the meeting by the Chairperson in the reverse order in which they were originally put.

Note  
It should be clearly understood that such amendments to amendments apply only to the amendment and not to the original motion itself. Each amended amendment, therefore, must be voted in reverse order as previously defined.
- 4.06.00 During debate, speakers must announce their name and the club/group they represent after they have addressed the Chairperson.
- 4.07.00 The Chairperson will have the power to adjourn the meeting or to settle points of discussion not otherwise dealt in the Canoeing Ireland Articles or these Standing Orders.
- 4.08.00 On any question of procedure or interpretation of Standing Orders, the ruling of the Chairperson will be considered final.

- 4.09.00 It will be appropriate for any member to move without comment "that the motion be now put". If such a move is seconded and supported by the majority of those eligible to vote, the Chairperson will call upon the proposer to make a reply and the motion will be put forthwith without further delay.
- 4.10.00 A person will be considered guilty of a breach of Standing Orders who;
- 4.10.01 uses objectionable words and refuses to withdraw them or offer a satisfactory apology;
  - 4.10.02 uses offensive words in respect of another person;
  - 4.10.03 wilfully disturbs the orderly conduct of business;
  - 4.10.04 disobeys a lawful order of the Chairperson.
- 4.11.00 Any person who commits a breach of Standing Orders may, on being declared by the Chairperson to be guilty of a breach of Standing Orders, be penalised, with the agreement of the Meeting by;
- 4.11.01 being ejected from the Meeting;
  - 4.11.02 or being suspended for a fixed period from attending meetings.
- In the case of a person being declared guilty of a breach of Standing Orders, the breach of the Standing Orders will be distinctly stated. The person so charged will then be allowed to provide an explanation before any action is taken. Having provided an explanation or on refusing to do so, the offending person will be requested to retire from the meeting room and await the result of the Meeting's discussion in relation to the charge.
- 4.12.00 The proposer of a motion or an amendment to it may speak for 5 minutes but not more than 5 minutes.
- 4.13.00 A member speaking on a motion or an amendment to it may not speak for more than 2 minutes.
- 4.14.00 The proposer of a motion or an amendment to it may speak a second time for 2 minutes immediately before a vote is taken, but other members may not speak a second time to the same motion.
- 4.15.00 When the Chairperson considers that matter has been sufficiently discussed, the proposer may be called upon for a reply and when this has been done a vote must be taken.
- 4.16.00 Delegates will be issued with voting cards, which must be displayed when voting by a show of hands.
- 4.17.00 At any delegate meeting a motion will be decided on a show of hands unless a poll is demanded.
- 4.18.00 Elections will be conducted by secret ballot. Ballot papers listing the names of candidates will be distributed to delegates. In the case of the election in an uneven year of the Canoeing Ireland President and two Canoeing Ireland Executive Members, the election of the President will occur first. The candidate receiving the most votes will be deemed elected. The election of the Canoeing Ireland President will be followed by the election of the Canoeing Ireland Executive Members; again the candidates receiving the most votes will be deemed elected. In the case of the election in an even year of the remaining 2 members of the Canoeing Ireland Executive there will only be one ballot and the top two candidates receiving the most votes will be deemed elected. The meeting will appoint two tellers who will collect and count the votes. In the event of a tie a second ballot will be held, followed if necessary by a decision by lot.

5.00 Confirmation of the Quorum for the 51<sup>st</sup> Annual General Meeting

The meeting was informed that following a count of the Delegates, 22 voting delegates were present which meets the required quorum for the holding of the 51<sup>st</sup> Delegate Meeting was presented at the Meeting.

6.00 Minutes of the 50th (2010) Annual General Meeting

The Minutes of the 50th Annual Delegate Meeting which had been previously circulated to Delegates were proposed, seconded, and adopted by the Meeting.

7.00 Presentation and Adoption of the Presidents Reports and General Managers Report.

The 2011 Presidents Report was presented to the Meeting by the Canoeing Ireland President, Pat McAlinney, He thanked Board Members for their hard work since the previous Annual Delegate Meeting. The General Manager Karl Dunne also Gave his report for 2011. To be noted: List of available Grants to be published on website. Also a proposed workshop on how to apply for grants was requested. Also Movement of Boats between bodies of water be established. CI to Guidelines to be recommended. Both Reports were proposed, seconded, and adopted by the Meeting.

8.00 Presentation and Adoption of the Draft Audited Accounts for 2011

The 2011 Draft Audited Accounts were presented to the Meeting. Kevin Horan presented the information and asked that any questions regarding the account accounts are to be emailed to the office. The 2011 Draft Audited Accounts were proposed, seconded, and adopted by the Meeting as the 2011 Audited Accounts of Canoeing Ireland. Also requested that the Accounts are sent out to with ADM Information prior to the ADM so that people have time to study the accounts.

9.00 Motions Received

Motion 1: New article (nomenclature to be decided)

Submitted by: Canoeing Ireland Board

That the ADM ratifies the document dated the 20th October 2012 outlining the terms of reference and rules and procedures for the audit committee.

Outcome: Motion 1 adopted by the majority of the Meeting.

Motion 2: New article (nomenclature to be decided)

Submitted by: Canoeing Ireland Board

That the Board will invite applications for positions on the audit committee for a term not exceeding three years and will appoint a minimum of three audit committee members in line with best practice.

Outcome: Motion 2 adopted by the majority of the Meeting.

Motion 3: New article (nomenclature to be decided)

Submitted by: Canoeing Ireland Board

That the Auditors will be appointed every three years.

Outcome: Motion 3 adopted by the majority of the Meeting.

Motion 4: New article (nomenclature to be decided)

Submitted by: Canoeing Ireland Board

That the Club Representative position will be elected to the Canoeing Ireland Board every two years on an even year.

Outcome: Motion 4 adopted by the majority of the Meeting.

10.00 Nominations Received and Election to the Executive.

The following nominations for the two positions due for election to the Canoeing Ireland Executive were received

#### Nominations to Canoeing Ireland Executive

Name	Nominated by
Kevin Horan	Executive Committee
Conor O'Geran	Phoenix Kayak Club

Kevin Horan and Conor O'Geran were deemed elected to the Canoeing Ireland Executive Committee for a 2 year term.

#### 11.00 Nominations Received and Election of Club Representative to Board

The following nominations for Club Representative to the Canoeing Ireland Board were received

#### Nominations for Club Representative on Board

Name	Nominated by
Conor Murray	East Coast Sea Kayaking Club

Conor Murray was deemed elected as Club Representative on the Board for a 2 year term.

#### 12.00 Ratification of Election of the Technical Officers.

The Chairman gave details to the Meeting of the current Technical Officers and sought ratification of the Technical Officers election to the Technical Committees. The Chairman invited questions from the floor in relation to Technical Committees' activities. The Technical Officers were proposed, seconded, and adopted by the meeting. A Request for the Freestyle report that the wording used " Wild water racing" be changed to "Creek Racing"

#### 13.00 Appointment of Auditor and Solicitor

The Meeting confirmed the appointment of the following auditor and solicitor.

Auditor	OSK
Solicitor	Bruce St John Blake & Co

#### 14.00 AOB

#### 15.00 President's Closing Address & Close of Meeting.

Following completion of Item 14 the Chairman --.

-The majority approved to close the meeting at 1:30 pm and the chairman declared the meeting closed. He thanked everyone for taking the time to attend the meeting.