

# Irish Canoe Union Operating as Canoeing Ireland

The following are the Agenda and Report of the Irish Canoe Union (operating as Canoeing Ireland) Board meeting held in Sports HQ, Dublin 12 on 21 May 2013 as recorded by Kim Siekerman.

## Summary Report of Board Meeting occurring in May 2013

- Agenda:
1. Adoption of minutes of Board meeting dated 17th April 2013
  2. Introduction
  3. Matters arising
  4. Correspondence received
  5. Summary of Executive Meeting Wed 15th May 2013
  6. Updates from General Manager
  7. Appointment of Appeals Panel as a result of recent selection appeals
  8. Audit Committee Nominations
  9. Re-establishment of the OPPC
  10. Co-Opting of a Clubs Representative
  10. Co-Opting of a Clubs Representative
  12. AOB & Agreement of date for next Board meeting

In Attendance: Mark Clinton - president (MC)  
Michelle Power - chair canoe polo (MP)  
Karl Dunne - general manager (KD)  
Ciarán Farrell - chair canoe slalom (CF)  
Jenny Kilbride - Executive (JK)  
William Irwin - treasurer (WI)  
Wesley Bourke - Executive (WB)  
Kim Siekerman - secretary (KS)  
Brendan O'Brien - chair canoe marathon (BOB)  
Eamonn Fleming - chair canoe sprint (EF)  
Aidan Doran - TDU (AD)  
Aisling Griffin - chair canoe surf (AG) via Skype  
Tadhg McIntyre - chair wildwater racing (TM) via phone

Apologies: Adrian Durrant - chair freestyle

### Item 1: Adoption of Board Minutes

The minutes of the board meeting of 17<sup>th</sup> April 2013 were proposed by MP and seconded by CF. The minutes were adopted.

### Item 2: Introduction Mark Clinton president, introduction of new board members

MC held a short introductory address as the new CI president. He introduced KS as the new CI secretary, and WI as the new CI treasurer. Additionally, JK was introduced as the new sales and marketing officer and WB as Public Relations and Child Protection Liaison officer.

### Item 3: Matters Arising

The contents of the Deloitte report were discussed and inaccuracies were highlighted. Additionally, guidelines were set out on how to conduct future board meetings. These guidelines were based on the '9 steps to effective governance' document from the New Zealand Sports Council.

Finally, the wish was expressed to hold regional Paddle Fests to promote canoeing throughout Ireland.

Item 4: Correspondence received

There was no correspondence received

Item 5: Summary of Executive meeting Wed 15th May 2013

Minutes were attached in board papers to be read. There were no comments.

Item 6: Updates from the General Manager

The contents of the General Manager's report were discussed. Items under discussion included the streamlining of the work of office staff; the move to the new office; continuation of the E-zine, security and theft around the Liffey Centre; updates on the new Garda vetting form; HP coach employment funding; National Trails Publications initiative; the new membership system

Item 7: Appointment of Appeals Panel as a result of recent selection appeals

An appeals panel consisting of 3 experienced individuals was ratified for an issue in a selection procedure. A note was made to review the disciplinary and appeals procedures.

Item 8: Audit Committee Nominations

Although 2 members were proposed for the auditing committee, it was decided to advertise the positions on the website to keep procedures open and transparent.

Item 9: Re-establishment of OPPC

The formation and role of the Olympic Performance Programme Committee was discussed. It was concluded that a High Performance Programme Committee needs to be established as soon as possible.

Item 10: Co-Opting of a Clubs Representative

This role is aimed ensuring growth of the organisation and coordinating regional Paddle Fests. Maria McNally was proposed and unanimously ratified in the position.

Item 11: Directorships B10 forms, Director's Indemnity Insurance

To conform to motion 11 of the recent ADM (article 48 of the Memorandum and Articles of Association), 50% +1 members of the board need to be director. A discussion on the fairness on imposing this decision on previously instated board members arose. Volunteers have offered to make up the 50% +1, and it is expected that the director's quorum will be filled at the next board meeting.

Item 12: AOB

Some house-keeping matters were discussed, including the pending access to the e-mail system of the new Executive members, moving the day for board meetings to Tuesday, and participation in a 'Women in Sport' conference through CI.

Next Meeting

The date for next meeting is to be confirmed

It was decided that the next meeting would take place on 14