

Minutes of the 53rd (2013) Annual Delegate Meeting of Irish Canoe Union Ltd T/A Canoeing Ireland

**Saturday, June 28, 2014 at 11:00 am
The Crown Plaza Hotel, Blanchardstown, Dublin 15**

1.00 Presidents Opening Address

The 53rd Annual Delegate Meeting of Canoeing Ireland was opened at 11.15am by the Canoeing Ireland President, Mark Clinton, who chaired the Meeting. He welcomed those present to the Meeting and thanked Delegates and Board Members for taking the time to travel to the Meeting.

Tullow Kayak Club interrupted the opening of the meeting to nominate Susan Doyle for the position of Leinster Rep. The President highlighted that the notice for nominations was opened 40 days prior to the AGM and that the process for nominations is clearly laid out in the Memorandums and Articles of Association. The nomination was rejected on the basis that it was too late. The board is open to accommodate interested parties by co-opting Susan Doyle or other interested parties into one of the other vacant board positions following the AGM.

2.00 Apologies and Correspondence

The Canoeing Ireland President, Mark Clinton, informed the Meeting that the following apologies were received; Michelle Power (Polo Chair), Patrick Mc Cormack (TDU Chair), Colm Ryan (Slalom Chair), John Ringwood (Wild Water Racing), Dave Pringle (Sprint), Jenny Kilbride (Executive)

3.00 Adoption of the Agenda for the 53rd Annual Delegate Meeting

Mark Clinton presented the Agenda for the Meeting which had been previously circulated to Delegates.

Noel Tallon requested that the appointment of an audit committee be discussed in AOB. Noel Tallon queried why no copy of accounts were presented in the AGM pack. Both queries were duly noted by the President. Following queries from the floor it was agreed that questions to the General Manager will be added in AOB.

The Agenda was proposed Adrian Shanahan, seconded Ike Jacob, and adopted by the Meeting.

The following was the Agenda adopted by the Meeting –

1. Presidents Opening Address
2. Apologies and Correspondence
3. Adoption of the Agenda for the 53rd Annual Delegate Meeting
4. Adoption of Standing Orders for the 53rd Annual General Meeting
5. Confirmation of the Quorum for the 53rd Annual General Meeting
6. Minutes of the 52nd (2012) Annual General Meeting
7. Presentation and Adoption of the Executives Report & Review
8. Presentation and Adoption of the Draft Audited Accounts for 2013
9. Motions Received
10. Nominations Received for Election to executive committee
11. Nominations Received for Election of regional & technical members of the board

13. Appointment of Auditor and Solicitor
14. AOB
15. Presidents Closing Address & Close of Meeting

4.00 Adoption of Standing Orders for the 53rd Annual General Meeting:

Mark Clinton presented the Standing Orders for the Meeting which had been previously circulated to Delegates. The Standing Orders were proposed Pat MacAlinney, seconded Martin Mc Carthy, and adopted by the Meeting.

- 4.01.00 No business will be transacted at an annual delegate meeting other than that specified on the agenda of that annual delegate meeting.
- 4.02.00 Matters which the Canoeing Ireland Board of Management consider to be urgent and which arose too late for inclusion on the agenda of an annual delegate meeting may be brought before an annual delegate meeting with the consent of the majority of the delegates present and eligible to vote at that annual delegate meeting.
- 4.03.00 No motion of which notice appears on the agenda of an annual delegate meeting will proceed in the absence of least one of the members who proposed the motion and a delegate of the club which seconded the same motion. Motions proposed by the Canoeing Ireland Board of Management will not require a seconder.
- 4.04.00 No motion which has been duly proposed, seconded and circulated in accordance with the Canoeing Ireland Articles may be amended other than by procedures specified in the Canoeing Ireland Articles or in these Standing Orders.
- 4.05.00 Motions duly proposed, seconded and circulated in accordance with the Canoeing Ireland Articles will be liable for amendment at an annual delegate meeting as follows:
 - 4.05.01 An amendment cannot be a direct negative of a motion. It must be relevant and within the scope of the motion being considered.
 - 4.05.02 No member will move more than two amendments upon any motion.
 - 4.05.03 All amendments must be dealt with separately. When an amendment is proposed and seconded, discussion must be confined to that amendment and a vote taken. If carried, the original motion is then put to the meeting in its amended form, when it is then open for discussion and possible further amendment. If lost, the original motion stands and discussion proceeds.
 - 4.05.04 If an amendment to an amendment is moved, the amendment proposed to be altered stands for the time being only in the position of an original motion. Other amendments to the amendments may be moved in succession. The maximum number of amendments permitted to the amendment to a motion is six. On the sixth amendment to an amendment being reached, or should the meeting have no further amendments which it wishes to put to an amendment, the amendments will be put to the meeting by the Chairperson in the reverse order in which they were originally put.

Note

It should be clearly understood that such amendments to amendments apply only to the amendment and not to the original motion itself. Each amended amendment, therefore, must be voted in reverse order as previously defined.

- 4.06.00 During debate, speakers must announce their name and the club/group they represent after they have addressed the Chairperson.
- 4.07.00 The Chairperson will have the power to adjourn the meeting or to settle points of discussion not otherwise dealt in the Canoeing Ireland Articles or these Standing Orders.
- 4.08.00 On any question of procedure or interpretation of Standing Orders, the ruling of the Chairperson will be considered final.
- 4.09.00 It will be appropriate for any member to move without comment "that the motion be now put". If such a move is seconded and supported by the majority of those eligible to vote, the Chairperson will call upon the proposer to make a reply and the motion will be put forthwith without further delay.
- 4.10.00 A person will be considered guilty of a breach of Standing Orders who;
- 4.10.01 uses objectionable words and refuses to withdraw them or offer a satisfactory apology;
 - 4.10.02 uses offensive words in respect of another person;
 - 4.10.03 wilfully disturbs the orderly conduct of business;
 - 4.10.04 disobeys a lawful order of the Chairperson.
- 4.11.00 Any person who commits a breach of Standing Orders may, on being declared by the Chairperson to be guilty of a breach of Standing Orders, be penalised, with the agreement of the Meeting by;
- 4.11.01 being ejected from the Meeting;
 - 4.11.02 or being suspended for a fixed period from attending meetings.
- In the case of a person being declared guilty of a breach of Standing Orders, the breach of the Standing Orders will be distinctly stated. The person so charged will then be allowed to provide an explanation before any action is taken. Having provided an explanation or on refusing to do so, the offending person will be requested to retire from the meeting room and await the result of the Meeting's discussion in relation to the charge.
- 4.12.00 The proposer of a motion or an amendment to it may speak for 5 minutes but not more than 5 minutes.
- 4.13.00 A member speaking on a motion or an amendment to it may not speak for more than 2 minutes.
- 4.14.00 The proposer of a motion or an amendment to it may speak a second time for 2 minutes immediately before a vote is taken, but other members may not speak a second time to the same motion.
- 4.15.00 When the Chairperson considers that matter has been sufficiently discussed, the proposer may be called upon for a reply and when this has been done a vote must be taken.
- 4.16.00 Delegates will be issued with voting cards, which must be displayed when voting by a show of hands.
- 4.17.00 At any delegate meeting a motion will be decided on a show of hands unless a poll is demanded.

4.18.00 Elections will be conducted by secret ballot. Ballot papers listing the names of candidates will be distributed to delegates. In the case of the election in an uneven year the Canoeing Ireland President and two Executive Members, the Non-Olympic High Performance Representative, the Dublin & Muster Representatives will be elected. The election of the President will occur first. The candidate receiving the most votes will be deemed elected. The election of the Canoeing Ireland President will be followed by the election of the Executive Members and other uneven year representatives; There will only be one ballot for the executive positions and the top two candidates receiving the most votes will be deemed elected. The remaining representative positions will be filled by separate ballot papers. In the case where only one candidate has been proposed then they will be declared duly elected. In the case of the election in an even year of the remaining 2 members of the Executive, the Olympic High-Performance Representative, the Recreational Representative, the Leinster and Connaught Ulster Representatives will be elected. There will only be one ballot for the executive positions and the top two candidates receiving the most votes will be deemed elected. The remaining representative positions will be filled by separate ballot papers. In the case where only one candidate has been proposed then they will be declared duly elected. The meeting will appoint two tellers who will collect and count the votes. In the event of a tie a second ballot will be held, followed if necessary by a decision by lot.

5.00 Confirmation of the Quorum for the 53rd Annual General Meeting

The Chair informed that following count of the Delegates, 22 voting delegates were present which meets the required quorum for the holding of the 53rd Delegate Meeting was presented at the Meeting.

Brendan O'Brien raised the question of an Exec member not being a member of Canoeing Ireland. Wesley Burke informed the meeting that it was himself Brendan O'Brien was speaking about. Wesley Burke confirmed he was not a member of Canoeing Ireland.

6.00 Minutes of the 52nd (2012) Annual General Meeting

The Minutes of the 52nd Annual Delegate Meeting which had been previously circulated to Delegates were proposed by Noel Tallon, seconded by Adrian Shanahan, and adopted by the Meeting.

7.00 Presentation and Adoption of the Executives Report & Review

The 2013 Board's Annual Report was read to the Meeting by Mark Clinton. Following a number of questions from the floor the report proposed Adrian Shanahan, seconded Brendan O'Connell and adopted by the meeting.

8.00 Presentation and Adoption of the Draft Audited Accounts for 2013

Following a number of questions from the floor, Honorary treasurer Willie Irwin, informed the meeting that the accounts were not ready for presentation. Willie Irwin, honorary treasurer, left the meeting without answering any of the questions put to him by the floor.

President Mark Clinton informed the meeting that although the accounts had been audited they had not been signed off by the company directors yet for reasons he was not willing to disclose.

Brendan O'Brien and Eamon Flemming, both company directors, addressed the floor to inform the meeting they were not contacted in relation to signing off the accounts and were not aware why the accounts had not been presented to the meeting.

In response to a query the President informed the meeting that the auditors were not present at the AGM and that the auditors may be present at the EDM if the board consider it to be appropriate.

The deferral of the presentation and adoption of the accounts to a future EDM to be held prior to the companies office submission date was agreed by the meeting.

9.00 Motions Received

Motion 1: **This motion proposes to insert the following into paragraph 8 of the Memo & Articles as a sub paragraph.**

Submitted by: **Board of Canoeing Ireland**

Canoeing Ireland adopts the Irish Sports Council Anti-Doping Rules which are compliant with the World Anti-Doping Code. Canoeing Ireland strongly recommends that all paddlers become familiar with their rights and responsibilities in relation to anti-doping programmes and act accordingly. Canoeing Ireland condemns the use of banned substances and unethical methods to improve the performance of athletes in sport. We support a fair and equitable competition environment and doping does not promote the good health and safe welfare of athletes. We believe that any illegal substances and methods are against the spirit of sport and will bring the sport of Canoeing into disrepute and accordingly have zero tolerance for such practices.

Outcome: **Motion Carried Unanimously**

Motion 2: **New article (nomenclature to be decided)**

Submitted by: **Board of Canoeing Ireland**

This meeting resolves that under the new board structure that individual board members be allocated the following responsibilities.

A board member shall be allocated the role as representative for Women in Sport.

A board member shall be allocated the role as representative for Youth in Sport and Inclusion.

A board member shall be allocated the role as representative for Access & Environment.

A board member shall be allocated the role as representative for Water Tourism.

It is envisaged that the above roles will ensure that Canoeing Ireland is actively promoting and developing these areas through the mechanisms of the board, its professional staff in co-operation with its technical disciplines and clubs, accessing all available resources through grant aid and development programmes.

Outcome: **Motion Amended Unanimously (amended motion below)**

Amended Motion 2: **New article (nomenclature to be decided)**

Submitted by: **Amended by Dave Farrell**

This meeting resolves that under the new board structure that individual board members be allocated the following responsibilities.

A board member shall be allocated the role as representative for Women in Sport.

A board member shall be allocated the role as representative for Youth in Sport.

A board member shall be allocated the role as representative for Inclusion.

A board member shall be allocated the role as representative for Access & Environment.

A board member shall be allocated the role as representative for Water Tourism.

It is envisaged that the above roles will ensure that Canoeing Ireland is actively promoting and developing these areas through the mechanisms of the board, its professional staff in co-operation with its technical disciplines and clubs, accessing all available resources through grant aid and development programmes.

Outcome: Motion Carried Unanimously

Motion 3: New article (nomenclature to be decided)

Submitted by: Board of Canoeing Ireland

This meeting resolves that Canoeing Ireland's representative on the board of Paralympics Ireland be nominated annually by the board in conjunction with Canoe Sprint Ireland. The representative should report back regularly to the board and Canoe Sprint Ireland. It should also be the role of this representative to ensure Canoeing Ireland is actively promoting and developing para-canoe/ kayak through the mechanisms of the board, its professional staff, clubs and technical disciplines by accessing available grants and developing various para canoe / kayak programmes.

Outcome: Motion Carried

Motion 4: New article (nomenclature to be decided)

Submitted by: Board of Canoeing Ireland

This meeting resolves to set up a working group to review the direct provision of courses by Canoeing Ireland with a view to phasing out this type of activity by January 2015.

Outcome: Motion Amended Unanimously (amended motion below)

Amended Motion 4: New article (nomenclature to be decided)

Submitted by: Amended by Ike Jacob

This meeting resolves that the Board of Canoeing Ireland set up a broadly-based working group to review all levels of direct / indirect course provision by Canoeing Ireland and commercial operators and make recommendations on future direction. The group will examine international best practice and its terms of reference will include current and potential provision. The group's report will inform the publication by the Board of a draft 5-year, costed policy for consultation with the membership leading to its adoption by the Board. The process should be concluded within eight months from this ADM.

Proposed by Ike Jacob, seconded by Pat Mac Alinney.

Outcome: Amended Motion Carried Unanimously

10.00 Nominations received for election to Executive Committee

The following nominations for the Executive Committee to the Canoeing Ireland Board were received

Nominees for Election

| Name | Nominated by |
|----------------|---------------------------|
| Jenny Kilbride | Board of Canoeing Ireland |

Nominees Elected to Canoeing Ireland Executive

All nominees deemed elected as only one nomination for each position

| Name | Nominated by |
|----------------|---------------------------|
| Jenny Kilbride | Board of Canoeing Ireland |

11.00 Nominations received for election of regional & technical members of the board

The following nominations for the regional and technical members of the board were received

Nominees for Election

| Position | Name | Nominated by | Seconded by |
|----------------------|---------------------|----------------------|---------------------|
| Connaught/Ulster Rep | Mr Christopher Corr | Castlebar Kayak Club | GOYA Gang |
| Dublin Rep | | | |
| Leinster Rep | Mr Adrian Shanahan | Kilkenny Aqua Club | Thomastown Paddlers |
| Munster Rep | Jon Hynes | Phoenix Kayak Club | Kerry Canoe Club |
| Olympic HP Rep | Mr Abe Jacob | Slalom Committee | Sprint Committee |
| Non-Olympic HP Rep | | | |
| Recreational Rep | | | |

Nominees Elected to Canoeing Ireland Executive

All nominees deemed elected as only one nomination for each position

| Position | Name | Nominated by | Seconded by |
|----------------------|---------------------|----------------------|---------------------|
| Connaught/Ulster Rep | Mr Christopher Corr | Castlebar Kayak Club | GOYA Gang |
| Dublin Rep | | | |
| Leinster Rep | Mr Adrian Shanahan | Kilkenny Aqua Club | Thomastown Paddlers |
| Munster Rep | Jon Hynes | Phoenix Kayak Club | Kerry Canoe Club |
| Olympic HP Rep | Mr Abe Jacob | Slalom Committee | Sprint Committee |
| Non-Olympic HP Rep | | | |
| Recreational Rep | | | |

12.00 Appointment of Auditor and Solicitor

The president confirmed the prior appointment Meeting confirmed the appointment of the following auditor and solicitor for the coming year:

| | |
|-----------|--------------------------|
| Auditor | OSK |
| Solicitor | Bruce St John Blake & Co |

13.00 AOB

Eamon Flemming requested that the Munster Representative be tasked to encourage the development of a Special Olympics Club in Munster as currently there is no Munster Representation in Canoeing at Special Olympic events in Ireland.

Brendan O'Brien queried how many people had been nominated to the audit committee. The president informed him that two people had been nominated but one had withdrawn their nomination.

Adrian Shanahan queried the General Manager, Karl Dunne, to provide a short report.

The General Manager, Karl Dunne, indicated that the state of Canoeing Ireland was good and financially sound. Membership was up 13%. New events were run including the Club Champs and Paddlefest. International Liffey Descent is going from strength to strength.

The General Manager, Karl Dunne, thanked Kris Kohls who recently left Canoeing Ireland for her work over the years. Thanked Benny Cullen & Shane Grehan for their work in the office. Karl Dunne updated the meeting about the Training Centre provides a large amount of Children and disadvantaged youth's opportunities to go Canoeing.

The General Manager, Karl Dunne, informed the AGM that a large Capital Grant has been applied for to gain additional equipment to loan out to Clubs. He also informed the meeting that the training centre is available for use to clubs and committees for training and meetings. In response to a query the general manager indicated that approximately 18% of annual income comes from Courses approximately €120,000-€130,000.

14.00 President's Closing Address & Close of Meeting.

Following completion of Item 13 the Chairman gave a closing address and proposed to close the meeting. The majority approved to close the meeting at 1:35 pm and the chairman declared the meeting closed. He thanked everyone for taking the time to attend the meeting.