



Board of Management Report

Second Quarter 2018

Rule 15: Board Operations; Section 9

1. Meeting Dates

25 th April 2018	Executive Committee
23 th May 2018	Executive Committee
09 th June 2018	57 th Annual General Meeting

2. Board

At the 57th Annual General Meeting, Brian Ogilvie was nominated for Honorary Secretary by the Board as an incumbent member eligible for re-election and elected by majority vote of the meeting, Aisling Conlan was elected by majority vote as Honorary Treasurer, Bryan Fennell was re-elected by majority vote as Leinster Representative and Ciaran Farrell was elected as Olympic Representative by majority vote. Adrian Shanahan (Acting Honorary Treasurer), Colm Slevin (Training, Coaching & Accreditation Representative) and Paul Pierce (Connacht / Ulster Representative) completed their terms on the Board and did not seek or were ineligible for re-election. Evan Roberts (Munster Representative) resigned from the Board.

3. Correspondence

All correspondence received during the period was reported and addressed at the respective Board of Management meeting.

4. Management

The interim CEO presented his report to the Board at each meeting which included finances, resourcing, specific projects and other operational matters. Canoeing Ireland is returning to normal staffing levels from its lowest level of staffing in mid-2017. The position of CEO will be advertised shortly.

As part of the ongoing strategy to strengthen communications with members, the first issue of 'Flowstate' was published in April 2018. The online magazine is a member-driven publication which aims to connect the paddlesport community as well as the management and Board of Canoeing Ireland. In addition, regional consultation workshops were held with members and clubs in Dublin and Clonmel to seek recommendations and feedback for improving and developing the organisation.

5. Finance

An updated financial overview was presented at each meeting in relation to operating costs, cash-flow and monetary commitments. Draft audited accounts for 2017 were finalised and approved at the 57th AGM. Though there is a positive balance in the accounts, the organisation needs to retain a working capital reserve of six months without realising any assets. Actions implemented in 2017 such as the outsourcing of the booking and the increase in membership fees are also having a positive impact. Membership numbers have grown by approximately 10 percent. The financial focus going forward will be on reducing debtors and strengthening the balance sheet. Canoeing Ireland is making positive inroads, but there are still challenges ahead.

6. Governance

The Board continued the review and updating of individual policies and implementation of a risk register in line with the 'The code of good practice for good governance of community, voluntary and charitable organisations in Ireland'. The Board approved the amendment of the Canoeing Ireland Child Protection policy to make it compliant with the Children First Act. The Board has requested assistance from members who may have the requisite skill-sets to help revise these policies.

7. Legal

There were no legal issues which arose during the period.

8. Strategy

The application and implementation of 2017-2020 Strategic Plan is continually reviewed by the Board in relation to objectives, targets and resource capacity.

9. Disciplines

The Board contacted the Training & Development Unit, Slalom and Sprint Committees requesting their respective Board nominations for the 57th Annual General Meeting. The committees were also asked to consider the gender balance of the Board when making their nominations.

Report Ends

Board of Management: Paul Donnelly (President), Brian Ogilvie (Honorary Secretary) [Re-elected 09.06.18], Adrian Shanahan (Honorary Treasurer) [Term ended 09.06.18], Aisling Conlan (Honorary Treasurer) [Elected 09.06.18], Leigh Blackmore (Executive Member), Colm Slevin (Training, Coaching & Accreditation Representative) [Term ended 09.06.18], Bryan Fennell (Leinster Representative) [Re-elected 09.06.18], Paul Pierce (Connacht / Ulster Representative) [Term ended 09.06.18], Evan Roberts (Munster Representative) [Resigned 09.06.18], Ciaran Farrell (Olympic Representative) [Elected 09.06.18]