

Minutes of the 52nd (2012) Annual Delegate Meeting of Irish Canoe Union Ltd T/A Canoeing Ireland

Saturday, April 20, 2013 at 11:00 am
Spa Hotel, Lucan

1.00 Welcome and Opening Address

The 52nd Annual Delegate Meeting of Canoeing Ireland was opened by the Canoeing Ireland Board Member, Eamon Fleming, at 11:10am, who started the opening address when attending Member Pat MacAlinney raised article No. 40 from the M & A to the Board Members. This item was thoroughly discussed to which the decision to elect a chairperson from the group to be by participant to chair the ADM, as there were no Senior officers. Malcolm Banks was put forward by P. MacAlinney and 2nd by Brendan O'Brien. It was Agreed by the meeting that Malcolm Banks would chair the meeting.

2.00 Apologies and Correspondence

Eamon Fleming informed the Meeting that the following apologised specifically for not being able to attend; Adrian Durrant (Freestyle Chairperson)

3.00 Adoption of the Agenda for the 51st Annual Delegate Meeting

Malcolm Banks, as Chair informed the attending members of basic house keeping rules. he then presented the Agenda for the Meeting which had been previously circulated to Delegates. There were items brought forward for discussion by P. MacAlinney re: no AOB on the agenda. AOB was added without objection. Agenda was Proposed and seconded

The following was the Agenda adopted by the Meeting –

1. Welcome Address
2. Apologies and Correspondence
3. Adoption of the Agenda for the 52nd Annual Delegate Meeting
4. Adoption of Standing Orders for the 52nd Annual General Meeting
5. Confirmation of the Quorum for the 52nd Annual General Meeting
6. Minutes of the 52nd (2011) Annual General Meeting
7. Presentation and Adoption of the Board Report
8. Presentation and Adoption of the Draft Audited Accounts for 2012
9. Motions Received
10. Nominations Received for Election of President and Executive members
11. Ratification of the Technical Committees' Officers
13. Appointment of Auditor and Solicitor
14. AOB
15. Closing Address & Close of Meeting

- 4.00 Adoption of Standing Orders for the 52nd Annual General Meeting: These Standing orders were discussed, by the Chair, Proposed and seconded.

The following are the Standing Orders adopted by the Meeting –

- 4.01.00 No business will be transacted at an annual delegate meeting other than that specified on the agenda of that annual delegate meeting.
- 4.02.00 Matters which the Canoeing Ireland Board of Management consider to be urgent and which arose too late for inclusion on the agenda of an annual delegate meeting may be brought before an annual delegate meeting with the consent of the majority of the delegates present and eligible to vote at that annual delegate meeting.
- 4.03.00 No motion of which notice appears on the agenda of an annual delegate meeting will proceed in the absence of least one of the members who proposed the motion and a delegate of the club which seconded the same motion. Motions proposed by the Canoeing Ireland Board of Management will not require a seconder.
- 4.04.00 No motion which has been duly proposed, seconded and circulated in accordance with the Canoeing Ireland Articles may be amended other than by procedures specified in the Canoeing Ireland Articles or in these Standing Orders.
- 4.05.00 Motions duly proposed, seconded and circulated in accordance with the Canoeing Ireland Articles will be liable for amendment at an annual delegate meeting as follows:
- 4.05.01 An amendment cannot be a direct negative of a motion. It must be relevant and within the scope of the motion being considered.
- 4.05.02 No member will move more than two amendments upon any motion.
- 4.05.03 All amendments must be dealt with separately. When an amendment is proposed and seconded, discussion must be confined to that amendment and a vote taken. If carried, the original motion is then put to the meeting in its amended form, when it is then open for discussion and possible further amendment. If lost, the original motion stands and discussion proceeds.
- 4.05.04 If an amendment to an amendment is moved, the amendment proposed to be altered stands for the time being only in the position of an original motion. Other amendments to the amendments may be moved in succession. The maximum number of amendments permitted to the amendment to a motion is six. On the sixth amendment to an amendment being reached, or should the meeting have no further amendments which it wishes to put to an amendment, the amendments will be put to the meeting by the Chairperson in the reverse order in which they were originally put.
- Note
It should be clearly understood that such amendments to amendments apply only to the amendment and not to the original motion itself. Each amended amendment, therefore, must be voted in reverse order as previously defined.
- 4.06.00 During debate, speakers must announce their name and the club/group they represent after they have addressed the Chairperson.
- 4.07.00 The Chairperson will have the power to adjourn the meeting or to settle points of discussion not otherwise dealt in the Canoeing Ireland Articles or these Standing Orders.

- 4.08.00 On any question of procedure or interpretation of Standing Orders, the ruling of the Chairperson will be considered final.
- 4.09.00 It will be appropriate for any member to move without comment "that the motion be now put". If such a move is seconded and supported by the majority of those eligible to vote, the Chairperson will call upon the proposer to make a reply and the motion will be put forthwith without further delay.
- 4.10.00 A person will be considered guilty of a breach of Standing Orders who;
- 4.10.01 uses objectionable words and refuses to withdraw them or offer a satisfactory apology;
 - 4.10.02 uses offensive words in respect of another person;
 - 4.10.03 wilfully disturbs the orderly conduct of business;
 - 4.10.04 disobeys a lawful order of the Chairperson.
- 4.11.00 Any person who commits a breach of Standing Orders may, on being declared by the Chairperson to be guilty of a breach of Standing Orders, be penalised, with the agreement of the Meeting by;
- 4.11.01 being ejected from the Meeting;
 - 4.11.02 or being suspended for a fixed period from attending meetings.
- In the case of a person being declared guilty of a breach of Standing Orders, the breach of the Standing Orders will be distinctly stated. The person so charged will then be allowed to provide an explanation before any action is taken. Having provided an explanation or on refusing to do so, the offending person will be requested to retire from the meeting room and await the result of the Meeting's discussion in relation to the charge.
- 4.12.00 The proposer of a motion or an amendment to it may speak for 5 minutes but not more than 5 minutes.
- 4.13.00 A member speaking on a motion or an amendment to it may not speak for more than 2 minutes.
- 4.14.00 The proposer of a motion or an amendment to it may speak a second time for 2 minutes immediately before a vote is taken, but other members may not speak a second time to the same motion.
- 4.15.00 When the Chairperson considers that matter has been sufficiently discussed, the proposer may be called upon for a reply and when this has been done a vote must be taken.
- 4.16.00 Delegates will be issued with voting cards, which must be displayed when voting by a show of hands.
- 4.17.00 At any delegate meeting a motion will be decided on a show of hands unless a poll is demanded.

4.18.00 Elections will be conducted by secret ballot. Ballot papers listing the names of candidates will be distributed to delegates. In the case of the election in an uneven year of the Canoeing Ireland President and two Canoeing Ireland Executive Members, the election of the President will occur first. The candidate receiving the most votes will be deemed elected. The election of the Canoeing Ireland President will be followed by the election of the Canoeing Ireland Executive Members; again the candidates receiving the most votes will be deemed elected. In the case of the election in an even year of the remaining 2 members of the Canoeing Ireland Executive there will only be one ballot and the top two candidates receiving the most votes will be deemed elected. The meeting will appoint two tellers who will collect and count the votes. In the event of a tie a second ballot will be held, followed if necessary by a decision by lot.

5.00 Confirmation of the Quorum for the 52nd Annual General Meeting

The Chair informed that following count of the Delegates, 51 voting delegates were present which meets the required quorum for the holding of the 52nd Delegate Meeting was presented at the Meeting.

6.00 Minutes of the 51st (2011) Annual General Meeting

The Minutes of the 51st Annual Delegate Meeting which had been previously circulated to Delegates were proposed, seconded, and adopted by the Meeting.

7.00 Presentation and Adoption of the Boards Report

The 2012 Board's Annual Report was read to the Meeting by Eamon Fleming. Following a number of questions from the floor and a lengthy discussion the adoption of the report was put to a vote. The adoption of the Board report fell.

8.00 Presentation and Adoption of the Draft Audited Accounts for 2012

In the Absence of an Honorary treasurer Karl Dunne General Manger presented the 2012 Draft Audited Accounts which had been previously circulated to Delegates. Questions were invited from the floor. Following a number of queries, regarding . The Chair reminded the meeting that the accounts are full Audited Financial Accounts for the Company, and additional details can be given in a different format for members for better understanding. Karl Dunne Suggested that anyone who had further Questions could send in queries in writing into office to be directly answered. The Draft Audited Accounts were proposed, seconded, and adopted by the Meeting.

9.00 Motions Received

Motion 1: New article (nomenclature to be decided)

Submitted by: Celbridge Paddlers

This ADM therefore, resolve to accept the integrity of the existing democratic structures that made Canoeing Ireland one of the most respected NGB's in Ireland today and to reject any partisan approach that would damage the democracy, integrity and hard won reputation of our governing body.

Outcome: Discussed at length, then withdrawn from Celbridge Paddlers

Motion 2: New article (nomenclature to be decided)

Submitted by: DCU Kayak Club

This meeting acknowledges the concerns of its membership with regard to the implementation of a Child Protection / Code of ethics and Behavioural Policy bringing the organisation in-line with current legislation and to implement a legally compliant Child Protection Policy. This should be done effective immediately

Outcome: Motion Carried

Motion 3: New article (nomenclature to be decided)
Submitted by: DCU Kayak Club
This meeting resolves to recommend a review of Governance and organisational structure/procedures to take place within a minimum of 6 months drawing on applicable structures, methods or processes of existing (sport) NGBs under the guidance of the Sports Council, which are proven to work by the strengths of the NGB's
Outcome: Withdrawn

Motion 4: New article (nomenclature to be decided)
Submitted by: DCU Kayak Club
This meeting acknowledges the concerns of its members with regard to staff resources in the offices of Canoeing Ireland.
Outcome: Motion Passed

Motion 5: New article (nomenclature to be decided)
Submitted by: DCU Kayak Club
This meeting resolves that a list of the roles and responsibilities of Board members, all Committees and staff members of Canoeing Ireland be drawn up and posted on the Canoeing Ireland website 8 weeks from Today's Meeting: 20/04/2013.
Outcome: Motion Carried

Motion 6: New article (nomenclature to be decided)
Submitted by: DCU Kayak Club
This meeting recommends an independent audit of the accounts of all the disciplines over the past 5 years
Outcome: Withdrawn

Motion 7: New article (nomenclature to be decided)
Submitted by: DCU Kayak Club
This meeting recommends an independent review of all grant applications over the past 5 years
Outcome: Withdrawn

Motion 8: Proposes the following change of amendment to Article 62
Submitted by: Galway Kayak Club
From: The quorum for the transaction of the business of the board may be fixed by the board and unless so fixed at any other number shall be five.
To: The Quorum for the transaction of business of the Board shall be Eight.
Outcome: Motion Carried

Motion 9: Proposes the following amendments to Article 64
Submitted by: Galway Kayak Club
To Add: V. In the event of the Vacation of office by the President of the Union, the Board shall convene and EDM or ADM within 45 days for the purpose of electing a new President.
Outcome: Motion Carried

Motion 10: Proposes to amend Article 19 Clause ii
Submitted by: Galway Kayak Club
From: ii An incumbent Board Member eligible for re election at an Annual Delegate Meeting may be nominated by the board for re election to the Board.
To: ii The Board may nominate only 1 incumbent member eligible for re election at an Annual Delegate Meeting for re election to the Board.
Outcome: Motion Carried

Motion 11: Proposal to Change Article 48
Submitted by: Galway Kayak Club
From: Unless otherwise determined by ordinary resolution at an Annual Delegate Meeting, the Unions Board of Management shall consist of the Executive, Clubs Officer, the Co-opted positions the National Child Protection Officer, the Access/Environmental Officer and the Chairman from each of the following committees: (i) Canoe Slalom Committee (ii) Canoe Sprint Committee (iii) Marathon Racing Committee (iv) Surf Committee (v) Canoe Polo Committee (vi) Wild Water Racing Committee (vii) Freestyle Committee (viii) Training, Coaching & Development Committee.
To: Unless otherwise determined by ordinary resolution at an Annual Delegate Meeting, the Unions Board of Management shall consist of the Executive and the following elected members: (i) Dublin Rep (ii) Leinster Rep (iii) Munster Rep (iv) Connacht/Ulster Rep (v) Olympic High Performance Rep (vi) Non-Olympic High Performance Rep (vii) Recreational Sports Rep.
It further resolves that hereafter all board members will serve for a period of two years and that a majority (50 +1) of the board will become Directors of the Company. The Board will nominate from within its members a Child Protection Officer and an Access & Environmental Officer.
The Dublin and Munster reps shall be elected at ADM in an uneven numbered year. Connacht/Ulster and Leinster Reps shall be elected in an even number year.
One Olympic High Performance Rep will be nominated in an even numbered year by the Chairs of the Slalom, Sprint and Paralympic Technical Committee and elected at the ADM.
One Non Olympic High Performance Rep shall be nominated in an uneven year by the chairs of the WW Racing, Marathon, Surf, Polo and freestyle and elected at the ADM.
One Recreational Sport Rep shall be nominated by the TDU unless another candidate is elected to this position at the ADM in an even numbered year and elected at the ADM.
Outcome: Motion put to a Vote 662 For 107 Against- Motion passed

Motion 12: Changes to Article 44 by way of housekeeping

Submitted by: Galway Kayak Club

From: The Members, subject to an in accordance with the provision of these articles shall at an Annual Delegate Meeting elect five executive members (including the President) who shall collectively constitute the Executive Committee of the union (hereinafter referred to as the " Executive". Members shall also ratify the election of the chairman from each of the Technical Committees who shall collectively with the Executive constitute the unions Board of management. All Board members must be over 21.

(ii)Any individual being the Chair of any Technical Committee shall not be eligible to the membership of the Executive or to the Chair of any Technical Committee. For the purpose of giving effect to this provision, any individual appointed or elected to any position for which he is thus rendered ineligible shall immediately thereupon resign either the position to which he has just been appointed or elected or the position previously held, and in default of such immediate resignation, shall be deemed to have resigned the position previously held with immediate effect.

(iii) remains the same

To: The Members, subject to an in accordance with the provision of these articles shall at an Annual Delegate Meeting elect five executive members (including the President) who shall collectively constitute the Executive Committee of the union (hereinafter referred to as the " Executive". All Board members must be over 18.

(ii)Any individual being the Chair of any Technical Committee shall not be eligible to the membership of the Board. No member of the Board shall be eligible to the Chair of any Technical Committee. For the purpose of giving effect to this provision, any individual appointed or elected to any position for which he is thus rendered ineligible shall immediately thereupon resign either the position to which he has just been appointed or elected or the position previously held, and in default of such immediate resignation, shall be deemed to have resigned the position previously held with immediate effect.

(iii) remains the same

Outcome: Motion Carried

Motion 13: Changes to Article 56 by way of housekeeping

Submitted by: Galway Kayak Club

From: All Casual vacancies arising out of the Executive of the Union shall be filled at the discretion of the Board. All Casual vacancies arising out of the Board shall be filled by the relevant Technical Committees with the nominee being ratified at the discretion of the board.

To: All Casual vacancies arising out of the Executive and Board of the Union shall be filled at the discretion of the Board. All Casual vacancies arising out of the Board shall be filled at the discretion of the board save that of President.

Outcome: Motion Carried

Motion 14: New article (nomenclature to be decided)

Submitted by: Kevin O'Callaghan

Proposes that the Executive of Canoeing Ireland as a matter of Urgency draw up a code of conduct for canoeing Ireland Board Members and ensures that all board members are made aware of this code

Outcome: Withdrawn

Motion 15: New article (nomenclature to be decided)

Submitted by: Philip McCormack

That the General Manager and or Board outline to the members the current position in relation to submission of Garda Vetting forms for Instructors and Adult Members to the Garda Vetting Agency/Child Protection Board

Outcome: Withdrawn

Motion 16: New article (nomenclature to be decided)

Submitted by: Philip McCormack

That a performance management system inline with Civil Service be put in place and implemented for the General Manager and other office staff

Outcome: Motion Carried

Motion 17: New article (nomenclature to be decided)

Submitted by: Philip McCormack

That the position of General Manager be advertised 3 months prior to the expiry of the current contract for the General Manager.

Outcome: Motion Carried

Motion 17: New article (nomenclature to be decided)

Submitted by: Philip McCormack

That all future vacancies of Full Time staff for Canoeing Ireland be advertised prominently on the Canoeing Ireland Website, Face book plus any other relevant media

Outcome: Motion Carried

10.00 Nominations for Canoeing Ireland Elections

The chair was notified that there was a concern regarding the Nominations of the Positions for Election for the Executive. The concern stems from 2 positions that applied for nominations; 1) for President. Mark Clinton 2) for the executive Pierce Kennedy. Canoeing Ireland Stated that their nominations were in Invalid due to not conforming to Article 19 (i). This was brought to a discussion amongst members & Candidates were asked if they would accept the parties to be added to the ballot, their where no objections. It was brought to a Vote: It was agreed to allow the 2 parties to run for election.

The Number of Positions available for Election: It was brought to the chairs attention that on the previous ADM Documents that there were 4 positions to be sought for the executive, but now there were only 2. The Board explained that the mems and arts do not allow for the election of 4 positions This was brought forward for discussion it was proposed and seconded by the floor to fill 4 Executive members. It was also decide that at the 1st board meeting the positions of Treasurer and Secretary for terms of 2 years will be filled. The other 2 position will be filled with a term of 1 year. This was brought forward for discussion and was adopted.

Nominations Received and Election of President and Executive

Nominations to Canoeing Ireland President

The following nominations for President to the Canoeing Ireland Board were received

Name	Nominated by
Tony Maher	14 th Donabate Sea Scouts
Philip McCormack	Kilkenny Aqua Canoe Club
Mark Clinton	Slalom Leap Canoe Club

Nominee Elected for President of Canoeing Ireland : Mark Clinton, Salmon Leap CC

Nominations to Canoeing Ireland for Executive

The following nominations for Club Representative to the Canoeing Ireland Board were received

Nominees for Election

Name	Nominated by
Wesley Bourke	Tullow Kayak Club
William Irwin	WWKC
Jenny Kilbride	DCU Kayak Club
Kim Seikerman	UCD Kayak Club
Noel Tallon	Celbridge Paddler
Pierce Kennedy	Galway Kayak Club

Nominees Elected to Canoeing Ireland Executive

Name	Nominated by
Wesley Bourke	Tullow Kayak Club
William Irwin	WWKC
Jenny Kilbride	DCU Kayak Club
Kim Seikerman	UCD Kayak Club

11.00 Ratification of Election of the Technical Officers.

The Chairman gave details to the Meeting of the current Technical Officers and sought ratification of the Technical Officers election to the Technical Committees. The Chairman invited questions from the floor in relation to Technical Committees' activities. The ratification was brought to a vote. Motion passed to Ratify Technical Officers

13.00 Appointment of Auditor and Solicitor

The Meeting confirmed the appointment of the following auditor and solicitor for the coming year:

Auditor	Was agreed at 2011 ADM Auditor was a 3 year appointment
Solicitor	Bruce St John Blake & Co

14.00 Chairpersons Closing Address & Close of Meeting.

The Chairperson apologised that there was not enough time for AOB, As the meeting has to close as Time of the room was up. The majority approved to close the meeting at 17:15 and the chairman declared the meeting closed. He thanked everyone for taking the time to attend the meeting.

DRAFT
INCOMPLETE