



Board of Management Report

First Quarter 2020

Rule 15: Board Operations; Section 9

1. Meeting Dates

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|--------------------------------|---------------------|
| 20 th January 2020 | Board of Management |
| 24 th February 2020 | Board of Management |
| 30 th March 2020 | Board of Management |

2. Board

In consideration of scientific and public health advice and the recommendations necessary to contain Covid-19, the Board of Canoeing Ireland has decided to postpone the 59th Annual General Meeting scheduled for the end of April until a future date. The situation will be reviewed in light of company and constitutional obligations. Contingency plans are also being developed to hold the AGM through alternative and compliant channels even if current constraints are still in place.

3. Correspondence

All correspondence received during the period was reported and addressed at the respective Board of Management meeting.

4. Management

The CEO presented her report to the Board at each meeting which included finances, resourcing, high performance, specific projects and other operational matters.

The Board continues to review and implement new initiatives to support and facilitate clubs. January 2021 will see the introduction of a standardised membership year. To facilitate the transfer to this new process, membership fees will be charged at 50% from 1st July 2020. In conjunction, a new online club portal and upgraded member's database is close to finalisation and will be soon rolled out to clubs on an incremental basis. The review of the awards system is now complete and will be published shortly. A new licencing system for instructors will be communicated in May 2020.

Following a recruitment process, an Events & Development Manager has been appointed and commenced this new role. The position will resource and manage Canoeing Ireland's portfolio of events and support initiatives that increase participation in paddlesports nationally.

5. Finance

An updated financial overview was presented at each meeting in relation to operating costs, budget, cash-flow and monetary commitments. No financial concerns arose in the period with Q1 expenditure in line with projections. The 2019 audited accounts have been approved by the Board and will be published in advance of the AGM.

6. Governance

The Board continues the review and updating of individual policies and implementation of a risk register in line with the 'The code of good practice for good governance of community, voluntary and charitable organisations in Ireland'. This is part of an ongoing process to collate policies into a common policy document and structure. Governance training with the discipline committees has taken place. Sprint, Slalom and Polo were represented. An Audit & Risk committee has been established and a Risk Appetite statement implemented.

7. Legal

There were no legal issues which arose during the period.

8. Strategy

The application and implementation of the 2017-2020 Strategic Plan is continually reviewed by the Board in relation to objectives, targets and resource capacity.

The Board and CEO have commenced the planning process for the new Strategic Plan 2021-2023. The first phase is focused on information gathering, inclusive dialogue and review with our members, clubs, disciplines and stakeholders. The final plan will present key strategic priorities that provide succinct and clear direction with a unity of purpose for our members.

9. Disciplines

Development Coaches for Sprint and Slalom are being appointed as we continue to progress and roll out this performance support model to all disciplines. A High Performance Unit has been established and ratified by the Board. Athlete policies have been reviewed and approved.

Report Ends



Brian Ogilvie

President

Board of Management: Brian Ogilvie (President), Luke Logan (Honorary Secretary), Aisling Conlan (Honorary Treasurer), Leigh Blackmore (Executive Member), Lynda Byron (Executive Member), Jon Murray (Dublin Representative), Brendan Quinn (Independent Director), Eoin Brereton (Independent Director).