

Irish Canoe Union T/A as Canoeing Ireland

The following are the Agenda and DRAFT Minutes of the Irish Canoe Union (Trading as Canoeing Ireland) Board meeting held in Sports HQ, Dublin 12 on 10th January 2013 as recorded by Brendan O'Brien.

DRAFT Minutes of Board Meeting held on January 9th 2013

- Agenda:**
1. Adoption of minutes of Board meeting dated December 2012
 2. Matters Arising
 3. Correspondence Received
 4. ADM
 5. Draft 2013 Targets for Canoeing Ireland
 6. Capital Grant Application for the Development of Sluice Slalom Site
 7. 2012 Audits of CI Accounts
 8. Olympic Performance Committee and Terms of Reference
 9. AOB

In Attendance

Eamon Fleming - Sprint **(EF)**
Brendan O'Brien - Marathon **(BOB)**
Tadhg McIntyre – Wild Water Racing **(TM)** via Skype
Ciaran Farrell – Slalom **(CF)**
Michelle Power – Polo **(MP)**
Adrian Durrant – Freestyle **(AD)**
Karl Dunne – CI General Manager **(GM)**

Apologies: GM announced that Brendan Barry (Surf) was unable to attend the meeting and offered his apologies to the meeting.

EF was appointed Chairman of the meeting

Item 1: Adoption of Board Minutes

The minutes for the Canoeing Ireland board meeting held on 14th December 2012 have still not been received from the previous CI secretary. GM to follow up with the previous secretary.

The minutes of Canoeing Ireland board meeting held on 18th December 2012 were proposed and adopted.

Item 2: Matters Arising

The query to the auditors to act as the treasurer in the absence of an elected treasurer resulted in the auditor confirming they cannot act in such a capacity.

It was decided to operate without a treasurer until the ADM appoints a treasurer, all significant financial decisions to be made by the full board.

The 2 directors and the GM shall meet and review the accounts with the auditor once the accounts have been finalised.

Item 3: Correspondence Received

Correspondence from WWKC requesting an EDM, the GM is to reply

Correspondence from Dept of Sport to confirm the grant allocation of €50,000 to develop the Sluice site as a slalom/Rough water course.

Item 4: ADM

It was decided to call the ADM for the 9th of March

Item 5: Draft 2013 Targets for Canoeing Ireland

Draft CI targets for CI were presented by the GM and agreed, they are to be fleshed out and detail put to the plans ASAP – action GM

The next scheduled board meeting (23 Jan 2013) is to focus some time on developing the Strategic Development Plan (2013 – 2016)

An upgrade of the CI website was agreed in principle. The GM is to progress the matter along.

Item 6: Capital Grant Application for Development of Sluice Slalom Site

The sluice project is to proceed based on the successful grant application and award of €50,000 to Canoeing Ireland. The GM is to consult with the stakeholder to progress the project.

MP is to be involved in commercial negotiations based on her professional knowledge and experience.

Item 7: 2012 Audits of CI Accounts

The directors BOB & EF signed the letter of appointment of the auditors, thus allowing the auditors to commence the audit on Jan 21st 2013. Expected completion is the end of February 2013.

Item 8: Olympic Performance Committee and Terms of Reference

CI's Olympic Performance and the future Terms of reference were discussed.

Item 9: Any Other Business

9.1 The Liffey Descent committee was ratified by the board and it is intended it be formally elected at the upcoming Marathon Racing AGM having already been ratified by the Marathon Committee.

The surplus is to be used to:

Create Liffey Descent Reserve account

Make a contribution to the Marathon Committee (Levy)

Make a contribution to the CI office (for administrative services)

9.2 Minutes of CI meetings (Board & Executive) are to be published in draft format within a week of the meeting taking place.

9.3 The Slalom selection policy is to be approved by the Board this is due for approval at the next board meeting

Next Meeting

It was decided that the next meeting would take place on 23rd January 2013.